



Cambridge Christian School

Bring Your Own Device (BYOD) Usage Policy

PURPOSE

Cambridge Christian School is committed to creating a 21st century learning environment by providing students with access to technology that will aid them in becoming self-directed learners, collaborative team members, information producers, and information consumers. As part of our continuing effort to provide students with an excellent learning environment, students in the High School are required to bring their own electronic devices to school, while students in the Middle School have the option of bringing their own electronic devices to school. Students can use their devices to access the school's filtered wireless network (Wi-Fi) for academic purposes.

CONDITIONS OF USE

Access to Cambridge Christian School's filtered wireless network is for academic and instructional purposes only. The usage of these devices is governed by this agreement and Cambridge Christian School's Acceptable Use Policy, as noted in the school's Parent/Student Handbook. Upon returning the signed BYOD Policy Agreement, students will be allowed to bring their personally owned, internet aware, electronic device for academic use during the school day. Acceptable electronic devices allowed on campus are:

- Laptops
- iPads/Tablets

(Cell phones, Smartphones, iPods and other devices are not approved "learning tools" for the classroom)

Students are limited to connecting one electronic device to the school's Wi-Fi service during the school day. All BYODs connected to the school's wireless network are subject to the same policies and procedures established for the use of Cambridge Christian School's owned equipment. Cambridge Christian School's teachers and staff will not safeguard, service, repair, or maintain any BYOD. Cambridge Christian School will not be held liable for personal content housed on the device and is not responsible for any physical damage, loss, or theft of any BYOD. Any software residing on the BYOD must not interfere with the normal operation of Cambridge Christian School's owned network or resources and must be properly licensed. **Students are responsible for taking their device home at the end of each day and returning it to school with a full charge. Cambridge Christian School is not responsible for providing power for charging these devices.** Students are responsible for keeping their devices in a secure location when not in use. Students may not use any device to record, transmit, or post photos or videos of any person at school, at any time, without expressed permission from a school administrator. Students may use their devices to support the instructional activities of the classroom, but they must turn off and/or put away these devices, when requested by a teacher or staff member. The classroom teacher is the final authority on the use of these devices and how they are permitted to be used in their classroom. Unless the classroom teacher has specifically authorized the use of personal devices, these devices must remain off and put away. Any use of these devices during non-instructional times must be for academic purposes and must be in designated areas (Library or Deck).

WIRELESS NETWORK ACCESS (Wi-Fi)

Access to Cambridge Christian School's network is a privilege and not a student right. All students and their parents are required to acknowledge the receipt of the school's BYOD Usage Policy and acknowledge their understanding of all regulations governing the use of the network and shall agree in writing to comply with such regulations and guidelines. In order for a student to use their personal device to access the internet on campus, they **must** do so by using the school's filtered wireless network connection. The use of private (3G/4G) network access on school grounds is strictly prohibited. Even though students may have access to the internet through their family's internet plan, for their personal device, Cambridge Christian School would be unable to filter or monitor this type of internet access and would therefore, not be in legal compliance with the Children's Internet Protection Act. Violators may have their device confiscated, their participation in Cambridge Christian School's BYOD program revoked, and/or be subject to other disciplinary action.

RESTRICTED NETWORK ACTIVITIES

Inappropriate use of the school's network includes:

- Using the network for any illegal purpose
- Gaining unauthorized access to restricted information or resources (network, server, or computer)
- Encrypting communications to avoid security review or network restrictions
- Disabling, bypassing, or attempting to disable any internet filtering device
- Accessing or using proxy bypass sites to access social networking sites
- Intentionally introducing a virus or other harmful instruments to the network
- Posting messages, accessing, or possessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal
- Streaming music, videos, or other items for non-academic purposes
- Cyberbullying
- Purposefully taking, disseminating, transferring, or sharing abusive, obscene, lewd, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal images or photographs

While Cambridge Christian School will take every reasonable step to restrict access to all inappropriate materials that can be found on the internet through its filtered wireless network, it is not possible to absolutely prevent all inadvertent inappropriate encounters, therefore students are required to navigate away from any inappropriate websites that they encounter and must report any inadvertent encounters to a teacher or staff member immediately.

CONSEQUENCES FOR INAPPROPRIATE USE

The consequences for violating Cambridge Christian School's BYOD Policies are at the discretion of the school's administration and may include, but may not be limited to:

- Inspection and/or confiscation of personal device
- Revocation of BYOD privileges
- Suspension from school
- Other disciplinary or legal action, in accordance with applicable laws



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Bring Your Own Device (BYOD) Usage Policy Agreement

All students must complete the electronic BYOD agreement form. By signing the agreement, your family is acknowledging the conditions by which students will bring their personal electronic devices to school and how they can access the internet while on campus. Additionally, you are agreeing to follow the policies and procedures outlined in this agreement regarding the use of electronic devices and the usage of the school's Wi-Fi network system.

Key points of the Cambridge Christian School BYOD Program:

1. The student is solely responsible for keeping their device in their possession or properly secured at all times.
2. The student is solely responsible for the proper care of their personal device, including all maintenance, repair, replacement, powering of said device, and software updates necessary to effectively use the device.
3. Cambridge Christian School reserves the right to inspect and/or confiscate personal devices if there is reason to believe that it was used to violate school rules, administrative procedures, or for general misconduct.
4. Violations may result in the loss of privileges to use personal devices at school, and/or disciplinary and legal action, as appropriate.
5. The use of these devices in the classroom is subject to the teacher's discretion.
6. The student may NOT use any device to record, transmit, or post photos or videos of a person at school, at any time, without the expressed permission of a school administrator.
7. Use of these devices is designated for academic purposes only during school hours.
8. All students are required to utilize Cambridge Christian School's filtered wireless network to access the internet. The use of private (3G/4G) wireless connections are prohibited.